



Purpose

This statement summarises documented controls for digital deletion, backup retention, archived data and hardware disposal.

Area	Documented position
Primary database deletion	Supplier assessment states that if a user account is deleted, associations in the primary database are removed.
Time-based deletion	Time to Live (TTL) or digital deletion is used for applicable personal information deletion.
Archived data	Archived data is stored in JSON format in Azure Blob Storage and encrypted at rest.
Backup expiry	Deleted data may continue to exist in backups until expiry of the relevant backup retention period.
Cloud infrastructure disposal	Microsoft datacentres support secure disposal.
Office device disposal	Office-based devices use KillDisk Ultimate to safely destroy hard drives to industry standards.
Contract termination	The EULA provides for deletion or anonymisation of personal data on expiry or termination in accordance with the Terms/retention policy unless applicable law requires retention.

Source basis

- Senso Terms of Service and End User Licence Agreement, Revised Oct 2023 V7, <https://senso.cloud/eula/>
- Supplier Data Security Assessment Questionnaire, completed 10 May 2023